


Texas Rising Star Certified Next Steps


Congratulations – your child care and early learning program is certified with Texas Rising Star! The steps below can help you ensure your program is aware of continued compliance requirements and next steps.

Compliance with Child Care Regulations (CCR)




Continued compliance with Minimum Standards is vital to ensuring the program is not placed on a Texas Rising Star impact while certified. Engage will automatically screen the program daily to identify any potential deficiencies that may warrant an impact based on the certified screening form. These forms are available on the Texas Rising Star Tools and Resources [webpage](#).

Continuous Quality Improvement




Revise your Continuous Quality Improvement Plan (CQIP) with your assigned mentor to focus on those specified areas your program seeks support. These plans can be updated as frequently as needed.

Update Professional Development Records




Each year the program's staff are required to obtain a minimum number of training hours by the hire date anniversary and based on facility type. Ensure that staff meet these requirements in accordance with their training plan and have them update those records within the [TECPDS Workforce Registry](#).

Prepare for the Annual Monitoring Visit



The program will have an annual monitoring visit prior to the anniversary of their certification date. This visit is unannounced (no two-week window) and reduces the number of classrooms observed by 50% as long as one classroom from each age group is observed. Work with your assigned mentor to prepare.

Communicate Changes



Ensure your program's profile within Engage is up to date with contact information, open classrooms, and program details to support all Texas Rising Star staff in providing critical communication. Inform your assigned mentor about any program or facility changes, so they can help you with any required steps.

For more information about certification steps, eligibility or extension waivers, visit:

www.childcare.texas.gov/texas-rising-star



Texas 
Rising Star

What Can My Mentor Provide?

Every child care and early learning program participating in Texas Rising Star is assigned a mentor to support the program in obtaining, maintaining and achieving certification. See below for information on the supports and resources a mentor will provide.

Mentoring Visits



At minimum, monthly visits will be provided to the program by the assigned mentor. These visits must be scheduled and can be a virtual meeting or on-site meeting. Programs working toward certification or a higher star level are required to have at least one on-site visit every third month. More visits can be provided based on the program's needs or the mentor's availability.

Resources



Mentors will provide programs with a variety of resources that they have access to. These resources may include digital information or templates, physical materials and equipment, or flyers, pamphlets, and other printed information. Many resources are intended as support materials and the program can choose to utilize them as needed or instructed.

Technical Assistance



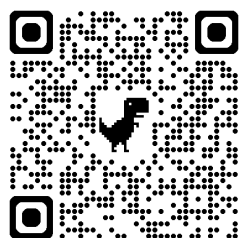
During a mentoring visit, the mentor will provide technical assistance (coaching) to the program administrator (director) and child care staff (teachers) as needed or requested based on the program's continuous quality improvement plan. This can look like modeling, side-by-side coaching, reflective support, or room arrangement.

Who is My Mentor?



To find out who your mentor is, visit your program's School Profile page in CLI Engage or reach out to your local Workforce Solutions Office.

Find your local Workforce Solutions Office contact information here:



Who Else Can Support Me?



Each local Workforce Solutions Board has the following designated staff to support child care and early learning programs.

TECPDS Specialist: This staff supports programs in uploading documents into TECPDS Workforce Registry and validates records.

Infant Toddler Specialist: This staff supports programs within their infant and toddler classrooms offering training and resources.